

16 September 2016

Name of Cabinet Member:

N/A- Ethics Committee

Director Approving Submission of the report:

Executive Director of Resources

Ward(s) affected:

None

Title: Six Monthly Review of Members' Declarations of Gifts and Hospitality

Is this a key decision?

No

Executive Summary:

This report sets out details of declarations of gifts and hospitality made by members since the Committee last reviewed these at its meeting on 24th March 2016. The Committee is asked to consider the declarations.

Recommendations:

The Ethics Committee is recommended to consider the gifts and hospitality register entries received from 12th March to 31st August 2016 and to make any recommendations that it considers appropriate.

List of Appendices included:

Appendix 1: Declarations of gifts and hospitality received between 12th March and 31st March 2016.

Other useful background papers:

None

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Review of Members' Declarations of Gifts and Hospitality

1. Context (or background)

- 1.1 The Ethics Committee has, as part of its work programme, decided to review on a regular basis the declarations of gifts and hospitality made by members. Appendix 1 contains copies of all declarations received from members from 12th March to 31st August 2016.

2. Options considered and recommended proposal

- 2.1 At its meeting on 24th March the Committee asked the Acting Monitoring Officer to write to all councillors reminding them of the need to declare any gifts or hospitality offered within 28 days of the offer. The Acting Monitoring Officer wrote to all councillors on 14th April. At the same time members were given a copy of the guidance on gifts and hospitality and the updated form and advised of how to make a declaration.
- 2.2 The declarations received since 12th March are attached as Appendix 1. In total 16 forms have been received from 5 elected members. In three instances the estimated value of the hospitality received was below the £25 threshold and in three cases the member was offered but did not take up the gift or hospitality. Two declarations relate to hospitality offered outside the period considered in this report, but are included because they were not declared in time be included in the report to the March meeting of the Committee. There have been no requests by members of the public to view the register during this time.
- 2.3 The Committee is recommended to consider the declarations made since its last meeting and to make any recommendations that it considers appropriate.

3. Results of consultation undertaken

- 3.1 None.

4. Timetable for implementing this decision

Any recommendations of the Committee will be implemented within an appropriate time frame.

5. Comments from Executive Director, Resources

- 5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

- 5.2 Legal implications

Members are required to declare Gifts and Hospitality under section 4 of the Code of Conduct for Elected Members at Part 4 of the Council's Constitution. Whilst there is no statutory requirement for members to declare in this way, maintaining a process and Register aids transparency and assists the Council in promoting and maintaining high standards of ethical behaviour as is required under section 27 of the Localism Act 2011.

6 Other implications

None

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Not applicable.

6.2 How is risk being managed?

There is no direct risk to the organisation as a result of the contents of this report, but a failure to implement and maintain a system of Declarations of Gifts and Hospitality can impact on the organisation's ethical behaviour and transparency.

6.3 What is the impact on the organisation?

The routine declaration of gifts and hospitality received should assist in protecting Elected Members from unfounded allegations of bias and facilitate good and clear transparent decision making.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance at this stage.

6.5 Implications for (or impact on) the environment

None

6.6 Implications for partner organisations?

None at this stage

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Directorate: Resources

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Enquiries should be directed to the above person.

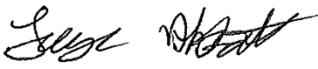
Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Gurdip Paddan	Governance Services Officer	Resources	07.09.16	08.09.16
Names of approvers for submission: (officers and members)				
Kathryn Sutherland	Finance	Resources	06.09.16	07.09.16
Helen Lynch	Legal Services Manager (Place and Regulatory)	Resources	01.09.16	02.09.16
Director: Helen Lynch on behalf of Chris West	Executive Director, Resources	Resources	01.09.16	02.09.16
Cllr Walsh	Chair of Ethics Committee		06.09.16	08.09.16

This report is published on the council's website: www.coventry.gov.uk/councilmeeting

Appendix


Extracts from Members' Register of Gifts and Hospitality: 12th March to 31st August 2016

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Faye Abbott
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, Community Development, Co-operatives and Social Enterprises
Date on which gift or hospitality was offered and received or accepted	Tuesday 19 th April 2016.
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Trinity Mirror in association with Virgin Trains
Full details of what was received	Pride of Coventry and Warwickshire Awards
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	To represent the City Council as the Cabinet Member for Community Development.
Signature of member: Date:	 21 st April 2016

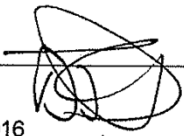
October 2014

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Faye Abbott
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, Community Development, Co-operatives and Social Enterprises
Date on which gift or hospitality was offered and received or accepted	Sunday 10 th April 2016.
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Coventry Sports Network and Culture Coventry
Full details of what was received	Great Britain v Poland Ice Hockey Match
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£30
Justification for accepting the gift or hospitality	To represent the City Council as the lead member for the City of Culture bid.
Signature of member: Date:	 21 st April 2016

October 2014

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Allan Andrews (Earlsdon Ward)
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Deputy Leader of the Opposition
Date on which gift or hospitality was offered and received or accepted	Tuesday 3 May 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	The Generator Food and Drink, Earlsdon Street
Full details of what was received	Dinner & drinks for 3 people
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Est. £50
Justification for accepting the gift or hospitality	I asked for the bill and the owner wanted to offer it 'on the house', which after some friendly debate with the owner, I accepted.
Signature of member:	
Date:	12 May 2016


September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Linda Bigham
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Cabinet Member, City Development
Date on which gift or hospitality was offered and received or accepted	28 June, 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Board of the Central Law Centre (Coventry) Council nominates to the board
Full details of what was received	Bouquet of flowers
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Estimated cost £35.00
Justification for accepting the gift or hospitality	Thank you gift from board members because of long-term membership of the board as a Council nominee and trustee. I was not nominated to the board this year and have resigned as a trustee.
Signature of member:	<i>Linda Bigham</i>

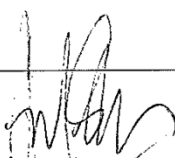
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Abdul Salam Khan
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Deputy Leader of Coventry City Council and Cabinet Member for Culture, Leisure, Sports and Parks
Date on which gift or hospitality was offered and received or accepted	Thursday 10 th March 2016.
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Friargate
Full details of what was received	Dinner at Coombe Abbey to celebrate the opening of the boulevard at the Friargate development.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Approximately £100
Justification for accepting the gift or hospitality	To represent the City Council as Deputy Leader and promote the Friargate development.
Signature of member: Date:	 17/03/2016

October 2014

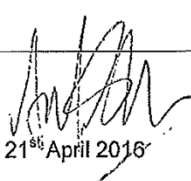
Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Councillor Abdul Salam Khan
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Deputy Leader of Coventry City Council and Cabinet Member for Culture, Leisure, Sports and Parks
Date on which gift or hospitality was offered and received or accepted	Sunday 10 th April 2016.
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Coventry Sports Network and Culture Coventry
Full details of what was received	Great Britain v Poland Ice Hockey Match
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£30
Justification for accepting the gift or hospitality	To represent the City Council as Deputy Leader and also as the Cabinet Member for Sports.
Signature of member: Date:	 21 st April 2016

October 2014

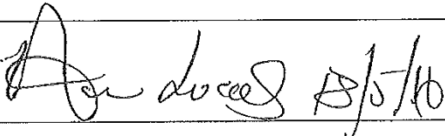
Declaration of Gifts and Hospitality under Members' Code of Conduct

26 APR 2016

Name of Elected Member	Councillor Abdul Salam Khan
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Deputy Leader of Coventry City Council and Cabinet Member for Culture, Leisure, Sports and Parks
Date on which gift or hospitality was offered and received or accepted	Tuesday 19th April 2016.
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Trinity Mirror in association with Virgin Trains
Full details of what was received	Pride of Coventry and Warwickshire Awards
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	To represent the City Council as Deputy Leader.
Signature of member: Date:	 21 st April 2016

October 2014

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	15 February 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Professor Lord Bhattacharyya, Warwick Manufacturing Group (WMG), University of Warwick
Full details of what was received	Labour Group informal visit to look around the new National Automotive Innovation Centre (NAIC) and update on WMG ventures. Dinner included.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£25
Justification for accepting the gift or hospitality	Promote partnership working with the University, NAIC and WMG in the interest of Coventry City Council.
Signature of member: Date:	 15/2/16

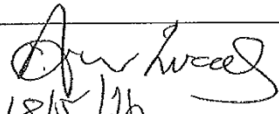
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	24 February 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Peter Chenery, The Queens Anniversary Trust
Full details of what was received	Prize winner's reception at the Guildhall, London. Dinner received.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£100
Justification for accepting the gift or hospitality	Join University of Warwick as their guest to attend the receiving of a Queens Anniversary Prize for the University. Promoting partnership working with the University in the interest of Coventry City Council.
Signature of member: Date:	<i>Ann Lucas</i> 18/5/16

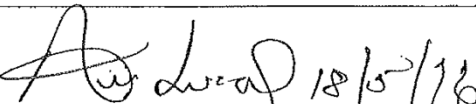
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	10 March 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Friargate LLP (Developers)
Full details of what was received	Friargate Celebration Dinner at Coombe Abbey Coventry
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Est £40
Justification for accepting the gift or hospitality	Celebrate with Friargate the launch of the Boulevard and promote partnership working and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 18/5/16

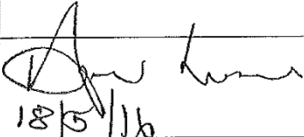
September 2015

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Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	19 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Keith Perry, Editor Coventry Telegraph
Full details of what was received	Drinks reception and Dinner at Pride of Coventry and Warwickshire Awards at Belgrade Theatre, Coventry
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Declined invitation
Justification for accepting the gift or hospitality	Promote partnership working with attendees from local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 18/05/16

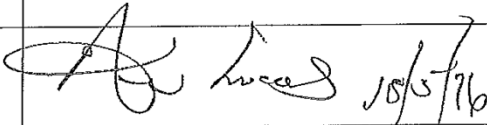
September 2015

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Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	21 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Andrew Smith, CWFirst Pro Chair
Full details of what was received	First Pro Awards ceremony at Ricoh Arena. Dinner included.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Est £30
Justification for accepting the gift or hospitality	Promote partnership working with attendees from local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 18/5/16

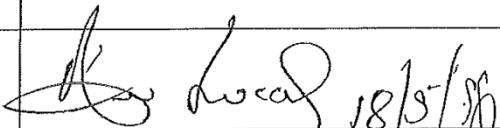
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	22 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Siobhan Harrison, Producer, BBC Coventry & Warwickshire Shakespeare Street
Full details of what was received	Free public performance of Romeo and Juliet in Broadgate. Drinks reception at Cosy Club (cup of tea).
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Est. £1.50
Justification for accepting the gift or hospitality	Promote partnership working with the BBC and to promote Coventry's City of Culture bid in the interest of Coventry City Council.
Signature of member: Date:	 15/5/16

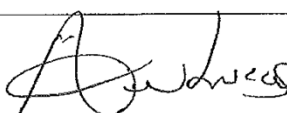
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	23 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Les Ratcliffe -- Head of Community Relations JLR
Full details of what was received	Lunch and Awards presentation at Shakespeare Birthday Anniversary event in Stratford-Upon-Avon
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	DID NOT ATTEND
Justification for accepting the gift or hospitality	Promote partnership working and networking with directors of JLR and other local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 18/5/16

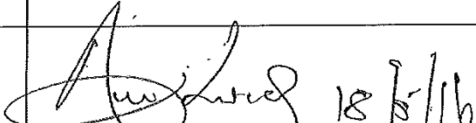
September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	24 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Mr Hardeep Bains, Secretary Sikh Union Coventry
Full details of what was received	Hospitality at Vaisakhi Nagar Keertan celebrations at Gurdwara Guru Nanak Parkash, Coventry
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	Declined invitation due to commitments
Justification for accepting the gift or hospitality	Promote partnership working with communities in the interest of Coventry City Council.
Signature of member: Date:	 18/5/16

September 2015

Declaration of Gifts and Hospitality under Members' Code of Conduct

Name of Elected Member	Cllr Ann Lucas
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	29 April 2016
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Jacky Issac, Group HR Director, Ricoh Arena Coventry
Full details of what was received	2 x guest hospitality and ticket to warm up concert by Jess Glynne at Ricoh Arena Coventry
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£50
Justification for accepting the gift or hospitality	Promote partnership working with Ricoh Arena Coventry and networking with other local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 18/5/16

September 2015